Rheinische  
Friedrich-Wilhelms-  
Universität Bonn

Faculty of Mathematics and Natural Sciences

**Application for Admission to Doctoral Studies**

to the doctoral board of the Faculty of Mathematics and Natural Sciences

of the University of Bonn

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |
| **Gender** | Female  Male  Non-binary  No response |
| **Date of birth** |  |
| **Place of birth** |  |
| **Country of birth** |  |
| **Nationality(ies)** |  |
| **Address (personal)**  **Street address** |  |
| **Address (personal)**  **Postal code and City** |  |
| **Telephone (personal)** |  |
| **Email (personal)** |  |
| **Institute/research institution** |  |
| **Address (work)**  **Street address** |  |
| **Address (work)**  **Postal code and City** |  |
| **Telephone (work)** |  |
| **Email (work)** |  |

**Information on the doctoral dissertation project**

|  |  |
| --- | --- |
| **Discipline of the doctorate** | Drug Sciences  Astronomy/Astrophysics  Biology  Chemistry  Computational Life Sciences  Geography  Geophysics  Geosciences  Computer Science  Food Chemistry  Mathematics  Meteorology  Molecular Biomedicine  Neurosciences  Pharmacy  Physics |
| **Title of the doctoral dissertation project** |  |

**Supervisor**

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |
| **Institute/research institution** |  |

**Second supervisor, if applicable1**

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |
| **Institute/research institution** |  |

1If the supervisor is an interim professor or not a full-time member of the Faculty of Mathematics and Natural Sciences, a full-time member of the Faculty of Mathematics and Natural Sciences must be appointed as second supervisor.

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Place and Date Signature of the **doctoral student**

**We approve the application:**

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Place and Date Signature of the **supervisor**

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Name of the Managing Director in block letters

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and Date Signature of the **Managing Director**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Department Chairperson in block letters

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and Date Signature of the **Department Chairperson**

**NOTE: All signatures must be present on the application when submitted.**

**Please include the following annexes with your application:**

**Annex 1** Supervision agreement (see pages 4 and 5)

**Annex 2** Registration form for recording statistics on doctoral students – § 5, para. 2 of the University Statistics Act (HStatG)

(Form available at <https://www.mnf.uni-bonn.de/promotion>)

Please send the registration form by email to: [promotion.mnf@uni-bonn.de](mailto:promotion.mnf@uni-bonn.de)

**Annex 3** Copies of certificates and diplomas for **all** university degrees (These are usually: Bachelor’s certificate or transcript or diploma supplement, Bachelor’s diploma, Master’s certificate or transcript or diploma supplement, Master’s diploma). Please submit certified copies or show the originals at the time of submission.

**Annex 4** Copy of official photo ID (passport or identity card from your home country)

**Annex 5** If you did not complete your University Entrance Qualification (e.g. high school diploma) in Germany or at a German school abroad, you have not studied in English (please provide proof) or English is not your native language: detailed supervisor declaration concerning adequate English language proficiency (§ 8, para. 6 of the Doctoral Degree Regulations)

**Annex 1: Supervision Agreement**

For the doctoral dissertation project titled

The doctoral student

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |

and supervisor

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |

and, if applicable, second supervisor

|  |  |
| --- | --- |
| **Last name** |  |
| **First name** |  |

hereby enter into the following supervision agreement subject to approval by the doctoral board:

**Responsibilities and duties of the supervisors**

The supervisors shall provide discipline-related advice to the doctoral student and support his or her early academic independence. This also includes (cross-disciplinary) career advancement and networking in the academic field.

They shall design the doctoral dissertation project so that it can be completed within the planned period of time and shall assist with preparation of a schedule.

The supervisors are responsible for quality assurance for the doctoral thesis. They shall have a meeting with the doctoral student every 12 months for a detailed discussion of the progress achieved on the thesis and adherence to the schedule (progress review meeting). The supervisors shall provide specific, qualified and appropriately detailed feedback on the status of the thesis and discuss the next steps to be taken.

If a supervisor leaves before the doctoral thesis is submitted, the Faculty shall ensure that the doctoral student continues to receive appropriate supervision.

**Responsibilities and duties of the doctoral student**

The doctoral student shall report regularly to the supervisors on the status of the doctoral dissertation project, adherence to the schedule and participation in academic events and (cross-) disciplinary qualification courses.

**Progress review meetings**

The doctoral student shall present the results achieved to date on the doctoral thesis to the supervisors during the progress review meetings held every 12 months. Brief minutes that also include the next steps to be taken can be prepared for the meetings, in which case they must be signed by all parties.

**Compliance with the principles of good research practice**

The doctoral student and supervisors shall comply with the principles of good research practice as set down in the Guidelines for Safeguarding Good Research Practice at the University of Bonn.

**Conflicts of interest**

If conflicts exist between the doctoral student and supervisors, the procedures established in the Faculty for this purpose shall first be used.

**Compatibility of family and academic work**

Assistance shall be provided to help balance family life and academic work. Special measures shall be arranged if needed.

**Termination of the supervision agreement**

The supervision agreement shall terminate if an application for admission to the doctoral examination procedure has not been submitted five years after admission to doctoral studies. The supervision agreement can be extended for two years if a valid request is submitted to the doctoral board. A repeat extension is possible.

**Acknowledgment of the doctoral degree regulations**

The undersigned hereby acknowledge the Faculty's currently applicable doctoral degree regulations as amended on February 17, 2022. The doctoral examination procedure will be governed exclusively by these doctoral degree regulations.

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Place and Date Signature of the **doctoral student**

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Place and Date Signature of the **supervisor**

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Place and Date Signature of the **second supervisor**